

Minutes of Full Council Meeting held on Wednesday 15th May 2019

Present: Councillor, St J Greenhough (Chair)
Councillors K McKay, T Threlfall, T Fiddler, L Willis, Mrs N Griffiths. J Graham and M/S F Craig-Wilson.

1) To accept Apologies for Absence.

There were no apologies received.

2) Open Forum –

Police

There was no Police present and no update was received.

Public participation.

Concern was raised that Naze lane was not being swept all the way to Industrial Estate. Councillor T Threlfall agreed to progress.

3) To record Declaration of interest from members in any item to be discussed.

All councillors as landlords of the Bush lane Allotments declared an interest in item 6.h. Councillor Mrs. L Willis declared a personal interest in Item 6.h.

4) To read and approve the minutes of:-

- a) The Annual assembly meeting held on 1st April 2019
- b) The Parish Council meeting held on Monday 1st April 2019
- c) The Open Spaces committee meeting held on Monday 15th April 2019

It was resolved that the above mentioned minutes, previously circulated, be approved

5) To review the Clerk's report

The contents were noted.

It was agreed that the additional costs for the installation of the CCTV cameras in the park should be met from the Robert Rawstone trust fund.

It was agreed that the Clerk should obtain a full list of all the buildings in Freckleton on the Local list of Heritage assets. These will be considered at the next full Council meeting.

6) Finance

a) Ratification of accounts paid by Clerk

It was resolved to approve the accounts paid by the Clerk. See Appendix A

b) Monthly budget statements

The monthly budget statements were noted – See Appendix B

c) To review the Internal Auditors report

It was resolved to accept the Internal Auditor's report.

d) To approve the final statement of accounts for 2018-19

It was resolved to accept the Final Statement of Accounts.

e) To approve the Audit Annual governance statements for the 2018-19 accounts

It was resolved that the Audit Annual Governance statement for 2018/19 be approved.

f) To approve the Audit Accounting statement for the 2018-19 accounts

It was resolved that the Audit Annual Governance Statement for 2018/19 be approved.

g) To consider a request from Strike lane School for a grant towards updating the junior Playground

It was resolved that this request was not within the remit of the Parish Council.
 It was recommended that they apply to the Freckleton Charities Trust.

h) To consider a request from the Open Spaces committee to tarmac the remainder of the Bush lane Allotment lane.

It was resolved to ask UU to contribute to the tarmacking of the remainder of the Bush lane Allotment lane, as they have contributed more to its bad state of repair due to heavy vehicles continually using it. Councillor T Threlfall agreed to ask Mark Menzies to support our claim.

7) To consider co-opting new members on to the Council to fill the vacancies

The Clerk indicated that we have been requested by FBC to fill the 4 vacancies as soon as possible, by Co-opting new members. He agreed to issue a notice to advertise the vacancies. It was resolved that Councillors St. J Greenhough, T Fiddler, T Threlfall and Mrs. L Willis should do the interviewing.

8) To receive updates from the Chairman of the Committees.

Open Spaces – The installation of the CCTV cameras has nearly been completed.

9) To receive an update from meetings held with other Organisations and Bodies

Cricket club – The section has folded, but steps are being taken to resurrect it.

Football Club – The Juniors are doing well. The senior team would like financial help with buying two new Dug outs. It was agreed that this should be discussed at the next Council meeting

Rawstorne Centre - It has been suggested that the AWS area surface is not fit for purpose and should be converted into a 4G football surface. It was agreed that this should be discussed at the next Council meeting. It was suggested that we ask the YMCA for its opinion on the state of the surface.

It was reported that a new Netball team may be started.

10) To receive an update from the FBC Councillors.

Councillor Threlfall reported that he had recovered and had restored the old Police bicycle that the Council had originally donated. He will bring it to the next Council meeting.

11) To agree the date of the next meeting

It was resolved that the next meeting will be held on Monday 3rd June 2019.

Signed.....St. J Greenhough, Chairman.....

Date...03/06/19.....

Appendix A

Schedule of payments April '19

Precept Account

01/04/2019	Salary & Expenses April 2019	D/P	£2,204.44		£2,204.44
05/04/2019	FBC - Precept grant	D/P	-£51,875.00		-£51,875.00
08/04/2019	Parochial Church Council - grant	7013	£500.00		£500.00
08/04/2019	Air Ambulance - S137 grant	7014	£200.00		£200.00
08/04/2019	The Fylde Hospice - S137 grant	7015	£200.00		£200.00
08/04/2019	Rural Splash - S137 grant	7016	£250.00		£250.00
02/04/2019	Freeola - Web-site renewal	D/D	£25.53	£4.26	£21.27
08/04/2019	Sabre-Tech - Website update	D/P	£102.00	£17.00	£85.00
26/04/2019	Mrs M.A. Taylor - Internal Audit		£100.00		£100.00
17/04/2019	DeliveredNW - print & deliver Newsletter	D/P	£141.00		£141.00

Open Spaces

13/04/2019	Scottish power - electricity charges	D/D	£31.60	£1.50	£30.10
08/04/2019	Golden leaf – Bedding out	D/P	£300.00		£300.00
01/04/2019	M Haselden - Grass cutting	D/P	£935.10		£935.10
01/04/2019	M Haselden - litter picking & watering	D/P	£671.66		£671.66
01/04/2019	Woodys - materials for benches	D/P	£52.79	£8.80	£43.99
08/04/2019	Eon - Electricity for car park	D/P	£217.85	£10.37	£207.48
08/04/2019	Mark1Mowers - Cricket repairs	D/P	£205.00		£205.00
17/04/2019	NFU Mutual - Insurance	D/P	£1,001.79		£1,001.79
05/04/2019	FBC - Bus shelters grant	D/P	-£280.00		-£280.00
05/04/2019	FBC - Playground maintenance	D/P	£1,912.00		£1,912.00
01/04/2019	FBC - Rates for Storeroom	D/P	£1,202.95		£1,202.95
15/04/2019	UU - water charges for Storeroom	D/D	£366.31		£366.31
15/04/2019	UU - water charges for car park	D/D	£47.70		£47.70
26/04/2019	Bank of America - Playground fund	cheque	-£190.47		-£190.47
08/04/2019	Bowling club - Open spaces grant	7017	£1,700.00		£1,700.00
26/04/2019	Friends of the park - donation for benches	Cheques	-£1,482.00		-£1,482.00
08/04/2019	Quality Windows - repair to Rawstone Centre door	D/p	£270.00	£45.00	£225.00
17/04/2019	J Rayton - Repair lights in Scout hut	D/P	£95.00		£95.00
17/04/2019	4Imprint - Printing for Club day com	D/P	£1,649.94	£274.99	£1,374.95
18/04/2019	Transfer from RRT - F of Park donation	D/P	-£690.00		-£690.00

Allotments

11/04/2019	Waterplus - water charges	D/D	£242.07		£242.07
17/04/2019	P Danson - repair to tap	D/P	£50.00		£50.00
17/04/2019	Waterplus - water charges	D/D	£112.42		£112.42

Sequence 1770

Initialed

16/04/2019	Bush lane rents	cheques	-£1,150.00	-£1,150.00
Community Development Account				
09/04/2019	FBC - New Homes Bonus Grant	D/P	-£800.00	-£800.00
04/04/2019	Transfer from RR trust fund -CCTV	D/P	-£13,500.00	-£13,500.00
31/03/2019	NatWest - interest	D/P	-£1.48	-£1.48
31/03/2019	Nationwide - interest	D/P	-£33.88	-£33.88
VAT - Refunds				
12/04/2019	HM Customs - VAT refund	D/P	-£906.90	-£906.90
Total			-£56,110.58	£361.92 £56,472.61

Appendix B
Precept Account April '19

Budget		Expenditure		Balance	Percentage
Headings	Allocation	April '19	To date	Outstanding	used
Wages & Expenses	£27,000	£2,204	£2,204	£24,796	8%
Insurance	£4,500			£4,500	
Stationery & web-site rental	£800	£247	£247	£553	31%
Audit fee	£524	£100	£100	£424	19%
Chair Allow	£100			£100	
Training	£100			£100	
Civic functions - Remembrance, carol services,	£750			£750	
Election	£200			£200	
Reserve					
equipment	£400			£400	
Grants	£500	£500	£500		87%
Section137	£750	£650	£650	£100	120%
Open Spaces Account					
Grass cutting	£19,100	£2,237	£2,237	£16,863	12%
Bedding out & Shrubberies	£19,950			£19,950	
Litter & Watering	£9,000	£672	£672	£8,328	7%
Maintaining Buildings	£5,500	£95	£95	£5,405	2%
Organisations	£11,725	£2,818	£2,818	£8,907	24%
Electric & rates	£2,850	£1,855	£1,855	£995	65%
Total	£103,749	£11,628	£11,628	£92,121	11%

Other Accounts April '19

Account	Opening Bal	Income	Expenditure	Balance
Croft Butts lane Allotments			£292	-£292
Bush lane Allotments		£1,150	£112	£1,038
Allotment - refurbishment	£35,000			£35,000
Community Development	£44,730	£13,535	-£800	£59,065
Memorial park				
Depreciation fund (car park, etc.)	£19,933			£19,933
Open Spaces	£18,953			£18,953
VAT		£907	£362	-£362
Total	£118,616	£15,592	-£34	£133,335

Sequence 1772

Initialed